

9-25-1978

## Administrative Notes, September 25th, 1978

University of Texas at Tyler



## TEXAS EASTERN UNIVERSITY

3900 UNIVERSITY BOULEVARD • TYLER, TEXAS 75701 • 214/566-1471

OFFICE OF THE PRESIDENT

September 25, 1978

To: Board of Regents, Texas Eastern University  
From: James H. Stewart, Jr.  
Subject: Administrative Notes

I. Preliminary Information Relating to Fall Board of Regents Meeting

Our primary consideration, as you know, in setting the fall Board of Regents meeting date on October 18, 1978 related to a schedule that would accommodate the bid opening for our Library (Part A) project. In addition to the agenda item pertaining to the library construction project, there are several other items that will also be significant and I mention these for your information.

Upon coordination with the board chairman, plans are being made to present a report dealing with university recruiting and general publicity efforts. I feel that you will find the report helpful as this dimension of institutional activity is thoroughly reviewed.

Under consideration by the Academic and Personnel Committee are personnel policies concerning faculty workload and grievance. Also, a routine personnel item relative to personnel additions, etc. will be on the agenda for board consideration. Institutional enrollment reports for the Fall Semester 1978 will be submitted through the President's Report and Recommendations.

In addition to the library item, the Campus Master Plan will be placed on the agenda as a part of Campus and Building Committee business. The Campus and Building Committee will also have an item pertaining to sign placement on University Boulevard. Various construction change orders will also be part of the agenda.

The Finance and Appropriations Committee will have an item dealing with the appropriations request for the next biennium (making necessary adjustments pursuant to the Fall Semester enrollment for October submission) along with an item pertaining to final 1978 fiscal year budget changes.

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At the present time this constitutes the list of agenda items which potentially may be considered at the fall board meeting. Of course, information on these matters will be presented in the board agenda which is to be mailed on October 10, 1978.

II. Prospective Bidders for Library (Part A) Project

As of September 21, 1978 the following construction firms are prospective bidders on our Library (Part A) project:

BFW Construction Company	Waco
Bellco, Incorporated	Temple
Herman Bennett	Brownwood
Denson Construction Company	Tyler
Freeman Construction Company	Dallas
Gordon Campbell and Associates	Tyler
Great Southwest, Incorporated	Dallas
H. A. Lott Construction Company	Houston
H. G. Ground Company	Dallas
Jack Fife Company	Tyler
Texas Olson, Incorporated	Dallas
Zapata-Warrior, Incorporated	Houston

A few days ago the architect reported that we were in the midst of a "bad" time for bidding projects. Hopefully, the list of prospective bidders which we now have is indicative of some improvement in the situation.

III. Report from Resident Engineer

Attached is a report from the director of physical plant and resident engineer for the week ending September 22, 1978.

JHS:rc  
Attachment

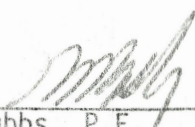
CONSTRUCTION PROGRESS REPORT  
PHASE II  
Week Ending: September 22, 1978

SCIENCE/MATH: Approximately 80 percent of the first floor has received an initial coat of paint. Tackboard and chalkboards are being installed on the first floor. Ceilings have been installed in the stairwells, and the west stairwell ceiling has been textured and painted. Wall ceramic tile work is in progress in both second floor restrooms. Electrical work is progressing very well with conduit being placed in second floor ceiling areas to accommodate ceiling hung light fixtures. Interior doors are being hung on the second floor. The Architect's representatives from Ft. Worth were on the jobsite during the week to inspect above ceiling electrical and mechanical installations prior to ceiling tile placement.

BUSINESS: Major activities continue to be masonry and drywall work. Masonry work is in progress at the second floor level on the north side of the office complex. Drywall work continues throughout the building but is now concentrated on the first floor. Handrail frames have been installed in both stairwells. Telephone cable installation is in progress. The air control compressor has been placed in the second floor central mechanical room.

GREENHOUSE: Roof purlins have been installed. Some plumbing lines have also been installed on walls and in the ceiling area of the headhouse. Glass greenhouse sections over propagation areas are approximately 70 percent complete.

SITework: Masonry work on the two entrance signs has been completed. Cleaning of the signs is expected to be done next week.

  
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L. J. Grubbs, P.E.  
Director of Physical Plant  
and Resident Engineer

LJG/at  
cc: Dr. James H. Stewart, Jr.  
Mr. John R. Sawyer